



WYOMING GAME AND FISH DEPARTMENT
New HE Instructor Handbook Worksheet



1. Briefly explain Wyoming's Hunter Safety Law and the Hunter Mentor Program. _____

2. Explain who the Wyoming Hunter Education Online course is designed for, what is required to be an IFD assessor and what is needed to satisfactorily complete the Hunter Education Online Course. _____

3. List the requirements for becoming a certified Wyoming Hunter Education Instructor.
 - ☐ _____
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4. What is the requirement for pending instructors regarding attendance at the New Instructor Academy? _____
5. What is the minimum and maximum length for a Wyoming HE class? Min. _____ hours Max _____ hours
6. What is the minimum and maximum class size for a Wyoming HE class? Min. _____ Max _____
7. List the SIX core areas of Commission determined topics which must be covered in every Wyoming HE class.
 - ☐ _____
 - ☐ _____
 - ☐ _____
 - ☐ _____
 - ☐ _____
 - ☐ _____
8. How may the safe firearms handling proficiency requirement be met?
 - ☐ _____
 - ☐ _____
 - ☐ _____
 - ☐ _____
9. What is the maximum class fee allowed per student? \$ _____ per student
10. What must be submitted to the HE Office for a class to be an official Wyoming HE Class? _____
11. When must class roles (list of students) be submitted to the state office for cards to be made? _____

12. What must be done with cards and patches for students who fail a HE class? When must this be done?

13. Explain the non-discrimination policy toward student enrollment in the Wyoming Hunter Education Program.

14. Explain the process to obtain classroom supplies and for requesting DVD's or other equipment.

15. How might students obtain a duplicate HE card to replace lost or worn cards? What is the fee?

16. Explain how Bowhunter Education differs from HE in Wyoming and who might choose to take Bowhunter Ed.

17. Define the role and awards earned in each category for each of the following:
- Coordinating Instructor: _____

- Co-Instructor: _____

- Instructor: _____

- Guest Speaker: _____

- Instruction: _____
- Participation: _____

The mentoring instructor shall assist the new instructor when completing the instructor worksheet and discuss the policies, procedures, Commission Regulations and all required forms with the instructor applicant. I have read and fully understand the regulations, responsibilities and procedures regarding the role of the volunteer instructor within the Hunter Education program of the Wyoming Game and Fish Department and agree to abide by them. ____Yes ____No

Date: _____ New Instructor Signature: _____

Hunter Education Mentoring Instructor _____